

The Fields at Syracuse HOA Annual Meeting

Location: Via Zoom

Date: October 22, 2025

Time: 6:00 PM

Conducting: Chelsey Moyer, HOA President

Text any proxy votes to James at 801-920-2869 or email them to him.

1. Welcome and Introductions—Chelsey Moyer
 - a. Board Members: Chelsey Moyer, Steven Parkinson and Rachel Murphy (all of them have 1 year remaining on board)
 - b. Property Manager: James Durrant, Utah Community Management LLC.

2. HOA Items and Update—Chelsey Moyer
 - a. Common areas continue to look good this year.
 - b. HOA is current with insurance, taxes, state registrations.
 - c. HOA minutes and all documents are posted on the website.
 - d. The HOA conducted a Reserve Study this year in accordance with state law.

3. Review of Financials—James Durrant
 - a. Profit and Loss/Income Statement 2025
 - b. Balance Sheet 2025
 - c. Discuss the Reserve Study and its finding
 - d. Proposed 2026 Budget
 - e. Vote to approve the 2026 Budget

4. Open comments by homeowners—(Please keep your comments to 2 minutes)

5. Election of HOA officers—HOA Manager
 - a. Thank you to Chelsey, Steven and Rachel for their service on the board. They each have 1 year remaining on the board. **No elections are needed this year.**
 - b. Job Description: 2 years, could serve in any capacity: President, VP, Secretary. Attend quarterly meetings, more if needed. Take on assignments.
 - c. Process to follow: must be nominated and seconded; close nominations; 1-2 minutes to introduce self to homeowners; set amount of time for homeowners to vote online at thefieldsatsyracusehoa.com; tally votes.
 - d. Results posted on HOA website by 10 pm tonight.

6. Adjourn meeting.